

# **SOFTBALL SA Inc STATE / REPRESENTATIVE TEAM TEAM STATISTICIAN**

## **POSITION DESCRIPTION**

### **PRIMARY PURPOSE OF THE ROLE:**

The focus area for a Team Statistician for Softball SA Inc is the recording and provision of scores and statistics in a timely manner from games played by the State / Representative Team to which the Team Statistician is appointed. The role of the Team Statistician is to:

- Ensure a game is recorded accurately in the format required and that the score aligns with the official score recorded;
- Work with the Head Coach in determining the level and quality of statistics to be recorded in each game played by the team;
- Provide specific data as and when required by the Head Coach;
- Keep a data base of all required statistics nominated by the Head Coach during the National Championship / Tournament in which the team is participating;
- Scout the performance of opposing teams, if required, and supply requested data to the Head Coach;
- Provide Softball SA Inc with permanent and accurate performance records for each player at the end of the relevant National Championship / Tournament.
- Following completion of the required scoring duties daily as the priority, provide such assistance as is requested by the Head Coach for other members of the Team Staff while attending a National Championship or other Tournament.

### **QUALIFICATIONS:**

The Team Statistician shall:

- Be a current active scorer registered with Softball SA Inc;
- Preferably be a Level 4 NOAS Scorer for an Open Championship or Gilley's Shield Competition, or a Level 3 NOAS Scorer for any other competitions / National Championships, with at least one year at that level;
- Have at least 2 years experience of recording at club, Interstate or National tournaments;
- Be required to have successfully completed the updated version of Play by the Rules;
- Be required to attend a Member Protection Session conducted by Softball SA Inc;
- Be in possession of a current National Police Certificate;
- Be in possession of a current Driver's Licence.

### **TERM OF APPOINTMENT;**

The appointment to the position of Team Statistician is for a one (1) year period, during which time it will be a requirement to participate on the SA Softball Scoring Committee to assist in the promotion of scoring across South Australia.

### **PERSONAL ATTRIBUTES:**

#### **PERSONAL**

- Possess good time management skills and be well organised;
- Have strong personal drive towards achievement of goals;
- Be an objective decision maker;
- Be an effective team member;
- Possess effective communication skills, both oral and written.

#### **SPORT ACUMEN**

- Have a sound knowledge of current scoring practices, including charting when applicable;
- Have a sound and up-to-date knowledge of the Official Rules of Softball, in particular those that relate to scoring;
- Maintain a "Duty of Care" to the players of the team.

## **SPORT DELIVERY**

- Have integrity and maintain confidentiality about sensitive issues affecting players and officials;
- Be a keen observer of detail and have the ability to record decisions clearly and concisely;
- Have the ability to produce accurate statistical records promptly after the conclusion of a game.

## **TASKS**

The Team Statistician shall:

- Meet with the Head Coach and agree on the scope and detail of the records to be made regarding the team and player's performances during any game in which the team participates;
- Meet with the organising officials before any games in which the team is to participate, to ensure correct names and uniform numbers have been entered into the official Tournament Scoring Data Base and to negotiate any requirements which the Team Statistician might have in order to undertake the agreed role satisfactorily;
- Undertake all scouting, charting (when applicable) and scoring activities, if and as required by the Head Coach;
- Provide the Head Coach with required statistics from each game as soon as practicable after the conclusion of the game;
- At any National Championship / Tournament check that the official scores and team records as published are accurate and discuss any significant inconsistencies promptly with the Official Tournament Chief Statistician;
- Retain as confidential all individual player statistics for release only to the Head Coach;
- Ensure the line-up sheets are correctly completed, including uniform numbers, and signed by the Head Coach;
- Ensure the line-up (and bench list) is displayed in the bench area for each game;
- Prior to each game, if required by the Head Coach, attend the appointed area and participate in the toss for innings and benches;
- Prior to each game, attend the appointed area and participate in the exchange of line-up sheets with the Championship / Tournament Umpire-in-Chief;
- Provide assistance as requested by the Head Coach to other members of the Team Staff in the activities required of them, once the priority of scoring duties is complete;
- At the conclusion of each National Championship / Tournament prepare a complete set of player statistics for the Head Coach;
- Provide a copy of your statistics, the scorebook and the official statistics from the National Championship / Tournament to Softball SA Inc;
- Provide information to the State Director of Scoring of any improvements that experience suggests may be beneficial to the current State or National scoring practices, or any significant inconsistencies encountered in the official National Championship / Tournament scoring.

## **RESOURCES**

The Team Statistician shall have the following resources available for the execution of the role:

- The support and advice of the State Director of Scoring;
- Softball Australia's Scoring Manual;
- Statistics (Excel Database) endorsed by Softball Australia, or similar comparable program, for recording and producing statistics reports;
- Such resources as are allocated by the Head Coach;
- Assistance from the Office of Softball SA Inc as negotiated by the Head Coach;
- Such assistance as is provided by the hosts of any National Championship / Tournament in which the team participates; and
- Resources for printing of statistics at a National Championship / Tournament.

## **ACCOUNTABILITY**

The Team Statistician is appointed by Softball SA Inc and is accountable to the State Teams Project Manager of Softball SA Inc. While participating at a National Championship / Tournament, the Team Statistician is accountable to the Head Coach.

The Team Statistician is expected to develop and maintain communications with:

- The other members of the Team Staff;
- The State Director of Scoring;
- The Scorers / Statisticians appointed to other National Championship / Representative Teams; and
- Other persons nominated by the Head Coach.

The Team Statistician is expected to comply with the Rules and Regulations of Softball SA Inc and in particular the following:

- Softball SA Inc Member Protection Regulations;
- Softball Australia's Anti-Doping Policy.

## **KEY PERFORMANCE INDICATORS**

The Team Statistician should expect to negotiate a set of Key Performance Indicators (KPI's) with the Head Coach. These would be reviewed periodically and will be a principal basis for any review of the Team Statistician role. They may be expected to cover, but not be limited to:

- The perceived accuracy of the records prepared by the Team Statistician;
- The promptness with which game records are prepared and released to the Head Coach;
- The level of confidentiality maintained with all records prepared by the Team Statistician;
- The assistance provided by the Team Statistician to other members of the Team Staff, especially while in attendance at a National Championship / Tournament;
- The interpersonal relationships that the Team Statistician maintains with other members of the Team Staff and with the players;
- Adherence to the terms of any Softball SA Inc Officials' Agreement and staff roles and responsibilities entered by the Team Statistician.